

BETHEL HILL CHARTER SCHOOL
Board of Directors Meeting
Bethel Hill Charter School Board Room
Tuesday, November 14, 2023
7:00 pm

The mission of Bethel Hill Charter School is to lay the foundation for individual excellence. The vision of Bethel Hill Charter School is to work in partnership with staff, families, and community to promote high standards for academics and character. This is accomplished in a safe, positive, multicultural environment.

Board Present: Joe Berryhill, Suzanne Beshears, Kristi Bray, Stan Crews, Glenn Martin, Mark Phillips, Doug Weaver, Garrett Whitfield **Board Absent:** Kristy Horner **Administration:** Jessica Poole **Public:** none

- Call Meeting to order 7:00 pm – Joe Berryhill - Board Chairman
- Prayer was given by Glenn Martin
- Mission Statement was read by Suzanne Beshears
- Approval of Agenda
 - Motion:* Glenn Martin made a motion to approve the November Agenda.
 - 2nd:* Kristi Bray seconded the motion. Vote unanimous, 7-0.
- Reading of Minutes was completed.
 - Motion:* Garrett Whitfield made a motion to approve the October 2023 minutes.
 - 2nd:* Stan Crews seconded the motion. Vote unanimous, 7-0.
- Public input (limited to a total of 10 minutes): none

Old Business

- **Review of October Budget:** Budget was reviewed. Updated per pupil allotment will be reflected in the November budget. There were questions about new budget line items and why they were added/changed from one budget report to the next. Jessica will request for Acadia to explain these changes and their purpose. Jessica will also be looking into whether or not prepaid items, such as the cyber bullying online program that was purchased for a four-year term, should be addressed separately to reflect the multiyear payment from a single year's budget. There were also questions about where the funds in the "Unrealized Loss/(Gain)" line item came from and why it showed a wash from YTD Activity and Budget Balance.

- **Finance Committee Report:** A CD was opened at Edward Jones on a 9-month rotation with 5.5% interest rate. Beginning in December 2023, operating funds will be at Roxboro Savings. Kristi Bray was added to the Union Money Market account. A report from Horner Financial was also presented stating that since January 1, 2019, the John Lockley Hall account has had a return of 7.15%. Dividends have been paid to a money market account and can be withdrawn at any time. An additional account, opened in 2019, is invested in the American Balanced Fund, like the John Lockley Hall account, however, the investment returns have been about 3% due to the time of investment and decreased market strength. Moving forward, returns on both accounts should be identical unless fluctuations occur due to additions/withdrawals. The report also included several additional options for cash alternative for review. A question was raised about the fee charged for Horner Financial services on the above-mentioned accounts. Kristi Bray will be checking on this on behalf of the Finance Committee.

- **Additional Old Business:** none

New Business

- **Update on School Repairs/Estimates:**

1st/2nd Grade Fire Alarm: Fire departments responded to a smoke alarm in the 1st/2nd grade building on Friday, October 20 due to a burned-out fan. Sensors were replaced in both the 1st/2nd

grade building as well as the 4th grade building. The fan in the 1st/2nd grade building was also replaced. The 1st/2nd grade building will have the duct work cleaned next week and a rotation schedule will be devised to ensure routine duct work cleaning of all buildings.

Update on Piedmont Grant: Installation is scheduled for December. Romar Elevators came with Jay Jennings to review options for installation of an elevator in the main building. It was determined that an outside elevator shaft with a mechanical room, concrete ramp, and covered landing would be the best option and the cost will be \$185,000. This price includes all materials, labor, and permits for the project. The quoted elevator would begin on the 1st floor of the main building, thus the need for the ramp. The board requested a quote for an elevator that begins at ground level and has one stop at the 1st floor and another stop at the 3rd floor to eliminate the cost of the ramp. The board also requested a price for a brick/stone exterior on the shaft of the elevator, versus the shingle exterior quoted. Jessica will request the additional quotes for comparison.

Update on School Signs: Attempts to acquire an adjusted quote for the signs have gone unanswered. Jessica is currently looking for another vendor.

- BOY Testing Report: The 2023/2024 BOY Testing results were reviewed. Jessica Poole, Kristy Horner, and Suzanne Boyette have met about the scores and reviewed areas for improvement. Pacing assistance will be provided for grade levels needing such assistance and scores data will be used to inform and advise teachers during grade level meetings.

- E-Rate Authorization: Authorization was reviewed.

Motion: Glenn Martin motioned for the BHCS Board of Directors to authorize Stephanie Cook, Technology Coordinator of Bethel Hill Charter School, as its representative to file E-Rate Applications.

2nd: Garrett Whitfield seconded the motion. Vote unanimous, 7-0.

- Additional New Business Items/Questions: The Person County 4-H held their annual Farm-City poster contest and this year's theme was "Thanks to our Farmers." Sadie Poole received an honorable mention for her entry and attended the awards breakfast on Thursday, November 9.

Closed Session: Personnel and Minute Review:

Motion: Mark Phillips motioned for the board to enter closed session for the purpose of minute review, contracts, and personnel according to General Statute 143-318.11(a)(5)(6).

2nd: Glenn Martin seconded the motion. Vote is unanimous 7-0.

Closed Session was entered at 8:18 pm. Matters were reviewed and discussed. Closed session was exited at 9:01 pm.

Motion: Glenn Martin made a motion to exit the closed session at 9:00 pm.

2nd: Stan Crews seconded the motion. Vote is unanimous, 7-0.

Out of closed session, October closed minutes were approved.

Motion: Garrett Whitfield motioned to approve the October Closed Session minutes.

2nd: Doug Weaver seconded the motion. Vote is unanimous, 7-0.

Announcements:

November 17: Talent Show @ 7pm

December 5: 1st Grade Winter Performance and PTO Meeting @ 6pm (1:45pm for the school)

December 7: BHCS Christmas Party @ 6pm at Old Country Club Steakhouse

December 12: Board Meeting @ 7pm (this is the 2nd Tuesday due to Winter Break)

Motion to Adjourn: Glenn Martin

2nd: Stan Crews

Vote is unanimous, 7-0.

Meeting Adjourned at 9:04 pm